

## BRONCO PRESS TEMPLATE INSTRUCTIONS

1. Download **BP Template.doc** from **[www.barksdalepta.org](http://www.barksdalepta.org)**.
2. Scroll down through the pages inserting required information. All information to be added will say [click here and type]. Be sure to complete Cover, Title page, Dedication, and Meet the Author pages.
3. Begin typing the story at the prompt for the first paragraph. The template has been formatted so that your text, no matter how long, should be at the bottom of the page. This is to leave room for illustration.
4. All page layout formatting and page breaks have already been set in the template. You can change fonts and font sizes.
5. Print work at home using card stock, if possible, for the cover page.
6. Illustrate as needed. Illustrations should be done in crayon or colored pencils, as markers tend to bleed through the pages. Remember to illustrate the cover and title page also. You can also add a picture of yourself to the Meet the Author page.
7. You will then turn in the illustrated work, through your teacher, for binding. The completed and bound book will be presented to you in a special author's reception. Specific times and dates will be published in the Barksdale PTA newsletter. Family and friends will be invited to attend.
8. Thank you for participating in Bronco Press. I hope this will be a rewarding project for you!